

PVLL Public Board of Directors Meeting

February 23, 2025 at 6:30pm

Centre Hall Fire Hall

Board Members in attendance: Brandon Musser, Chris Evans, Liz King, Kylie Topeka, Doug Leitch, Debbie Battista, Mike Hanson

Board Members not in attendance: Jennifer Bird, Justin Gray, John Keith

One member of the public was present: Brent Gordon

Board Review last month's meeting minutes. Chris motioned to approve, Liz Seconded.

- Officer's Reports
  - President - Brandon Musser-
    - Softball wants to do a joint fundraiser with them (Gun Bingo). Draft went well
    - Taxes—Brandon has been working with our accountant. Brian eply did our taxes for years. Then we got a grant that had to have a certified CPA do our taxes and an audit had to happen as well. Taxes have not been filed since 2020. Brandon has 2021-2022 figured out. Trying to e-file but may need to mail in.
      - We need to make sure we include memo notes on checks written from here on out to help track the expenses.
      - We have also used our own cards and reimbursed people to purchase things. Brandon would like everyone on the board to have a card and use the League Account moving forward to buy what we need. –see below for who will need added.
  - Vice-President - Chris Evans
    - Shared practice schedule. Brent and Kurtis are next to get the schedule. Trying to meet within the next few weeks to start scheduling with Bald Eagle. Not sure how many teams they will have yet. Mifflin County is all Cal Ripken. Might reach out to State College as well. Will also reach out to Nittany Valley. This would be for Majors teams mostly.
  - Treasurer – Liz King
    - Current Balance at Northwest Checking- \$18,731.02
    - Received Funds:
      - \$3,000 in team sponsorships, \$1,350 for sign renewals, \$700 for a new sign, \$75 general donation.
    - Expenses:
      - Baseballs--\$1,468.50
      - PO Box Annual: \$73

- Electric Bills: \$18.98 and \$19.14
  - \$150 to OGS
  - \$350 to Diamond
  - \$150 still needs to clear for District 5 Dues
- We now have access to West Penn Power accounts online
- Quote for port a potties for the season is \$3,775
- We need to get invoices for January/February for Diamond so that we can pay them
- Has an appointment to get her name placed on Jersey Shore account
- Small games of Chance: Liz will write Brandon a check and Brandon will drop off at the Treasurer's office. Paperwork is already notarized.
- Also received sponsorships from Covalt Law and Frosty Hook
- Secretary-Jennifer Bird (not present)
- Information Officer – Kylie Topeka
  - Registration
    - 3 new registrations from draft. 1 Tee Ball, 1 Coach Pitch, 1 Minors. All have been placed on teams and coaches given new rosters.
  - Most people are getting paperwork in. Several still waiting on PSP to come back. Up to 54 submitted volunteers and 45 completed JDPs
  - Approved Constitution and bylaws were uploaded to website
  - Kylie asked about updating website to look more modern and update logo. Consensus was to go for it. Logos sent to the board to be used on letterhead, website etc.
- Player Agent – Doug Leitch
  - Draft went well and smoothly. Tee ball took the longest because we split them up by area. Have 1 player that may need to move teams, waiting to hear from the parent on this.
    - Consider shortening draft times next year based on how smoothly it went this year.
- Safety Officer – OPEN (Jennifer Bird-temporary coverage)
  - Position remains open. Anyone interested should contact the board.
- Coaching Coordinator - John Keith (not present)
- Field Maintenance Coordinator- Mike Hanson
  - Discussed putting fencing up on A/B fields at CH fields. \$2500 to do both fields. 25' length to the backstop with a 4' gate on each. This is the cost for material and we would install. \$3500 would complete the

project. Doug motioned to put fence up with \$3500 budget, Kylie seconded. It will be a 4' high fence.

- Batting cage areas are/will be a muddy mess when things melt. We should consider pulling up the turf that is there and put stone down. Will get a price on 4 load of stone. Mike and Brandon to reach out for stone prices/donations.
  - Get numbers to Jenn for bleachers on the A field. 2x10x20 (wanted 18 of them)
  - We need to get bases and pitchers mound ordered. Approved 5K for Millheim and has not used it all yet.
  - Need to schedule work days to start getting signs, equipment etc. out.
    - Going to schedule for March 15, 22 and 29<sup>th</sup> (if needed)
    - Equipment handout on March 15 once we verify with Justin.
  - Looking to get machines to CH by next week
- Equipment Manager- Justin Gray (not present)
    - Need to confirm dates for equipment handout to coaches.
  - Fundraising/Sponsorship Coordinator- Debbie Battista
    - Wants to do a Meat Raffle ASAP. Waiting on SGOC
    - Opening Day—Happy to head up the day. Each team plays a game. All teams brought out to the field and introduced. Parade around the baselines. Introduce the board. 50/50 and concession stand
      - April 6 for date –have a tee ball clinic instead of games as they likely won't have a ton of practice time in yet
    - Discussed doing the gift card fundraiser for teams again
  - New business
    - A discussion was had about the coach pitch tournaments and rules proposed by Mike Vogt. Agreed that the rules need to be Little League Rules as we are chartered with Little League.
    - A discussion followed about how summer coaches are chosen-this process it outline in our approved bylaws.
    - The board formulated a response to Mike Vogt-Kylie to send this out with redlined changes to his proposals. Must include other coach pitch coaches in the discussions. Requesting a response from Mike by February 28.
    - Discussed dates for summer tryouts
    - Evaluations—everyone felt they went really well at The Rink. People like the location.
      - Next year we need to push that every registered player attends at least one session. It will help with the drafting process and with moving kids if needed.

- We would like to see 1-2 tournaments scheduled at Millheim this year given all the work we have done there in the last few years to get it playable.
- Ongoing Business
  - Spring and summer tournaments.
    - Coach Pitch end of season tournament changed to May 23-24 vs 31-31? Need to decide ASAP. Memorial day weekend also has a tournament in state college and klash for the keystone tournament.
  - PVEI—Jenn to be approved as an activity sponsor (likely Doug and Liz to follow). How much time do we want? We need to set rules for PVEI—Jenn has to be present. No one allowed in the gym or in the school that is not on the team that is there practicing.
    - Potential to add Centre Hall as well. We can use the mush balls, tennis balls and open up to all 3 levels.
    - Discussed Tuesdays, Thursdays and Saturday mornings but need to clear with Jenn on her availability.
    - We have OGS through April, John is checking on Diamond through March.

#### Other Business:

- We need to create a letterhead to use for sponsorships, grants etc.
  - Kylie's husband submitted 4 options we can use
- Jersey Shore is closing in July. We will need to close that account by June 1 and transfer everything to Northwest.
  - Square and registration currently go to Jersey Shore and we will need to update stackpay for this.
  - Grant money is also sent to Jersey Shore
- Grants—There are several grant opportunities out there. Brandon mentioned a grant that would be upwards of 1.5 million for non-profits. They usually go to public service but might be worth applying for them. Brandon is going to get taxes up to date and push for the money.
- Brandon would like for us to put a letter together for general donations that would end up for the C field at Centre Hall. Ex. Gold, Silver, Bronze sponors or naming rights.
  - Identified need for \$70k in funding
    - \$30K fencing, \$15K dugouts (2), \$15k field dirt, \$10K scoreboard.
    - We need to formulate ideas. Can include “naming rights” as part of it. Liz to work on letters format
- Brandon would like to set up an account at JJ Powell for fuel for equipment for work being done at CH fields. Debbie made the motion, Mike Seconds; All in favor.
  - Thinks it'll take 2 weeks to make everything flat.
  - Wings and backstops are already paid for—need additional \$30k to do rest of fencing

- Brandon suggested reaching out to Poorman's welding regarding donations we we don't already.

**The following board members need to be able to receive purchase cards for Penns Valley Little League at Northwest Bank:**

**Deborah Battista, Kylie Topeka, Doug Leitch, John Keith, Justin Gray, Brandon Musser, Elizabeth King**

Next Meeting: March 30-6pm at Centre Hall Fire Company

Motion to adjourn made by Mike, Kylie seconded. Meeting adjourned at 8:45pm.